

Please Note Venue

Agenda

Meeting of: Audit Committee

Meeting held in: The Meeting Room, Ground Floor, 37 Endless Street, Salisbury

Date: 26 July 2005

Commencing at: 10.00 am

1 Apologies:

To receive any apologies for absence.

2 Public Questions/Statement Time:

To receive any questions or statements from members of the public.

Please note that in accordance with the Council's Constitution a question/statement may only be asked /made if written notice has been given to the Head of Democratic Services by midday on the working day before the meeting. A [question submission proforma is attached](#) to this agenda and can be found on the council's website.

Contact Officer: Andrew Rose (01722 434252)

3 Councillor Questions/Statement Time:

To receive any questions or statements from Councillors.

Please note that in accordance with the Council's Constitution a question/statement may only be asked /made if written notice has been given to the Head of Democratic Services 7 working days prior to the date of the meeting.

Contact Officer: Andrew Rose (01722 434252)

4. Minutes

To approve as a correct record the minutes of the last meeting held on [22nd June 2005](#) (previously circulated).

5. Declarations of Interest:

To receive any declarations of interest.

6. Chairman's Announcements:

To receive any announcements from the Chairman.

7. Presentation from Audit Commission

To receive a presentation from the Audit Commission on their role and how this relates to the work of the Audit Committee at Salisbury District Council. The presentation will also cover the Audit and Inspection Plan 2005/06 ([attached](#)).

Officer to Contact: Diana Melville (01722 434618)

8. The Role of Internal Audit - a presentation from the Chief Internal Auditor

To receive a presentation from the Chief Internal Auditor on the role of Internal Audit.

Officer to Contact: Diana Melville (01722 434618)

9. Internal Audit Plan 2005/06 to 2008/09

To consider the [attached report](#) from the Chief Internal Auditor.

Background Papers: see report for details.

Officer to Contact: Diana Melville (01722 434618)

10. Internal Audit Annual Report 2004/05

To consider the [attached report](#) from the Chief Internal Auditor.

Background Papers: see report for details.

Officer to Contact: Diana Melville (01722 434618)

11. Update on Statement of Internal Control and Feedback on Annual Audit Letter

To consider the [attached report](#) from the Chief Internal Auditor.

Background Papers: see report for details.

Officer to Contact: Diana Melville (01722 434618)

12. Date of Next meeting

To approve a date for the next meeting of the Audit Committee.

Officer to Contact: Andrew Rose (01722 434252)

13. Matters, if any, which by reason of special circumstances the Chairman decides should be considered as a matter of urgency



R K Sheard
Chief Executive
18th July 2005